



## HR ASSIST

### Are you working with a true HR Partner who makes decisions in YOUR BEST INTEREST?

As a trusted advisor, CPI-HR partners with your Human Resource Department to support the management of your most valuable asset...your people. As a Smart HR Partner we strive to find ways to **Enhance Your People and Profit.**

### Wouldn't it be nice to CONSOLIDATE the number of vendors and providers you use?

CPI-HR's business model puts us in a unique position of being able to combine an array of Human Resources services including brokerage and consulting, benefits administration and payroll/HR technology. Integrating these services and managing them from one location allows us to provide you with better business outcomes.

### The complexities of HR are as easy as CPI-HR.

We help your organization alleviate administrative and non-strategic HR functions, allowing you to focus your time and attention on core business priorities and strategic issues.

**CPI-HR**  
BENEFITS | PAYROLL | HR  
BENEFITS ADMINISTRATION

Member of Benefit Advisors Network



# HR ASSIST

## Enhance your people and profit while leveraging the integration that sets CPI-HR apart.

HR Assist is a philosophy that puts the needs of your HR team at the core of how we design our process, service delivery model, and integrate our technology. The flexibility of HR Assist allows you to tailor a solution to meet your specific needs.

The variety of services offered through HR Assist ultimately help you lower cost, improve productivity and free up time to focus on more strategic activities.

### HR Assist offers you the following value-added services:

**Smart Compliance**, our compliance program provides you access:

- Inform on Reform
- ERISA Support
- Employment Law Support
- HR Genius
- Smart Webinars

**Smart Wellness**, together with our Medical Director we can offer you a comprehensive solution to meet your corporate wellness needs

- WellFit Advantage

**CPI-HR Metrics**, we will compile and analyze your employee costs and offer comparative market data through a dashboard that will allow you to manage your human capital at a deeper level

**Smart Consumer**, our employee communication and education program delivers:

- Hard Copy Communications
  - Open enrollment packets
  - Benefit Enrollment Guides
  - Compensation Statements
  - Employee Newsletters
  - Paycheck Stuffers
- Electronic Communications
  - Company intranet
  - Employee surveys

**Smart Point** featuring:

- **Open Enrollment Management**, We manage events on your behalf, including: new hires, changes, and terminations
- **Billing and Eligibility**, we manage your invoicing or self-billing for insurance carrier coverage, provide billing records and reporting, and reconciliation of all carrier statements

**Employee Call Center**, we provide your employees live help regarding employee benefits, payroll, COBRA, or FSA related issues

**Human Resources Consulting**, our services include: the development of Employee Handbooks; the delivery of Wage & Hour posters; the design of corporate forms; and many other HR services

**Smart Delivery**, our fulfillment services program includes: printing, collating, and distributing new hire packets, announcements, paychecks, and reports

**Smart Partner**, employer educational opportunities include:

- Year End Seminars
- Educational Seminars
- Monthly Newsletters
- Legislative News & Updates

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HR ASSIST  
BENEFITS BROKERAGE & CONSULTING  
PAYROLL/HR  
BENEFITS ADMINISTRATION

In a world of conventional brokers and administration providers...  
**CPI-HR** is different.

Our mission is to be an exceptional service organization offering human resources solutions that enhance our clients' people and profits.

At CPI-HR we operate under our core values of Integrity, Commitment to Excellence and Positive Culture. Fundamentally we believe that people serve people. We invite you to learn more about our company by contacting us.

CPI-HR is a Smart Partner® and Platform Agency of Benefit Advisors Network.

